BOARD OPPORTUNITY FUND APPLICATION

The UC Santa Cruz Foundation awards seed funds to initiate or support short-term campus projects through the Board Opportunity Fund (BOF) established in January 2008. The Foundation accepts proposals that allow university faculty, staff, and students to take advantage of unique opportunities to support a strategic project aligned with the campus’ academic priorities.

TERMS:
- All BOF proposals must demonstrate how an award would incentive further fundraising or serve as a vehicle for raising awareness and visibility for UC Santa Cruz.

- All applications must have a Foundation Trustee Sponsor and be approved by academic senior leadership to be considered. If you already have a Foundation Trustee Sponsor for a project, please coordinate with him/her to submit the application. If you do not have a Foundation Trustee sponsor, complete your application and contact the Foundation for further assistance.

- BOF proposals with travel and/or symposium focus will be reviewed specifically for how a BOF award would lead to further fundraising success and/or to strategically raise awareness and visibility for UC Santa Cruz.

- If the proposal is conditional and contingent on an external event or action, BOF funds will not be transferred to the campus division until contingencies have been met.

- BOF funds are to be used within one calendar year of receipt.

- BOF funded applications will be required to submit a final written report with an expense summary within 12 months of funds showing how the grant was used, and all unused funds will be returned to the Foundation.

- Requests for BOF fund extensions will not be allowed.

CHECKLIST AND INSTRUCTIONS:
- Completed BOF application. Please indicate when something is not applicable, and provide information as appropriate for your project. The estimated review and approval time of a completed application may take up to 8 weeks for a decision.
- Budget. Attach a budget statement including the information requested below.
- Signatures.

For further assistance, please contact the UC Santa Cruz Foundation office, at 831-459-4339 or email foundation@ucsc.edu.
BOARD OPPORTUNITY FUND APPLICATION
Please refer to the above application guidelines.

DATE: _______________________

PROJECT TITLE: ____________________________________________________________

NAME OF TRUSTEE SPONSOR: _____________________________________________

CAMPUS APPLICANT: _______________________________________________________

DIVISION/AREA: ___________________________________________________________

CONTACT NAME: __________________________________________________________

TITLE: __________________________________________________________________

TELEPHONE: __________________________________________________________________

EMAIL: __________________________________________________________________

Please confirm that the Divisional principal dean/provost has reviewed and supports this request:

PRINCIPAL DEAN/PROVOST: __________________________ (name) ________________ (date)

I agree to the above terms:

CAMPUS APPLICANT: __________________________ (name) ________________ (date)
PROJECT DETAILS:

1. Major project activities

2. Outcome(s), measurements

3. Student interaction

4. Schedule

5. Partners, key organizations, individuals
6. Target community

7. Plans for promoting, publicizing, and/or disseminating the project
   As a means to build visibility and support for the Board Opportunity Fund, we require that Foundation support be noted in any public materials, communication or publicity about the project.

8. Plans for documenting, evaluating and disseminating the projects results

9. Evidence of impacts on research, participants or community

10. Have you ever submitted a proposal to the UC Santa Cruz Foundation for this or a similar project? If yes, was it funded? Did you submit a final report? If yes, please provide the date.
11. What additional support are you able to take advantage of as a result of this funding?

BUDGET:

1. Amount requested
2. Date funds are needed
3. Budget (attach spreadsheet)
4. Campus administrative office contact (name, phone number, email)

Please submit application by email or campus mail to UC Santa Cruz Foundation, foundation@ucsc.edu, Mail Stop: SVC/University Relations.